

save the Date

Shaping the

Future:



Trends and Insights
for Tomorrow

**2024 Arkansas Head Start Association/
Head Start State Collaboration Office Institute**

April 30-May 3, 2024

**DoubleTree Hotel/Robinson Center,
424 West Markham, Little Rock, Arkansas**



For more information go to <https://arheadstart.org/>!
Please contact the Arkansas Head Start Association/Head Start
State Collaboration Office, 501-371-0740
jackie.govan@arheadstart.org or deanah@arheadstart.org



Call for Papers

2024 Arkansas Head Start Association/
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 DoubleTree Hotel/Robinson Convention Center
 April 30-May 3, 2024



Please complete the call for papers online at <https://www.surveymonkey.com/r/GQX8H2Q> before **January 31, 2024**. Please include the session title, session description, presenter, name, title, contact information, credentials, and a short bio for the presenter and co-presenter (if applicable).

Example Topics for Call for Papers: The Committee will consider other topics as well.

Early Childhood Education

- Early Childhood Transition
- Environments –Pre-K
- Environments for Infant/Toddlers
- Playgrounds
- Screenings: First Steps in Getting to Know a Child
- Helping Children Develop Self Regulation Skills
- Planning 0-3 Environments
- School Readiness-Working with Schools
- Head Start Early Learning Framework
- Social Emotional Development

Health and Safety

- Healthy Family Development
- Safe and Healthy Environments
- COVID-19 Vaccine
- Health/Wellness

Disability Services

- Disabilities
- Autism
- Early Intervention
- Working with LEA's (local education agency's)
- Modifications

Mental Health

- Infant Mental Health
- Preschool Mental Health
- Childhood Trauma
- Calming and Relaxation

- Effects of COVID-19

Nutrition

- Healthy Foods
- Childhood Obesity
- Dealing with Dietary Needs

Family & Community

Partnerships

- Engaging Families
- Social Services
- Grandparents raising grandchildren
- Collaboration/Partnership
- Financial Literacy
- Family Literacy
- Single Parenting
- Child Abuse/Neglect
- Services to Expectant Families
- Teen Parents
- Domestic Violence
- Substance Abuse
- Fatherhood Engagement

Program Design & Mgt.

- Organizational Development
- Administrative Structures
- Fiscal/Properties/Facilities
- Transportation
- Human Resources
- Program Governance
- Family Medical Leave Act
- Staff Education Requirements
- Monitoring Protocol
- Annual Program Self- Assessment
- Innovation

- Professional Development Plans
- Employee Morale
- Fair Labor Standards Act
- Developing Program Goals and Annual Objectives/Strategic Planning
- T/TA Planning
- Ideas for locally designed program options
- Active Supervision
- Head Start Performance Standards (Different Sections)
- Components of the Head Start Program Performance Standards
- Finding the Right Insurance for Program Staff
- Innovation in the Workforce

Racial Equity

- Implicit Bias
- Micro-Aggression
- Discrimination
- "DBIE"-Diversity, Belonging, Inclusion, and Equity-Improving Employee Collaboration
- Racial Equity in the Classroom
- Racial Equity Versus Equality
- Dealing with Prejudice and Racism in the Workplace
- Dismantling Racism



**2024 Arkansas Head Start Association/
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April 30-May 3, 2024**

Registration and Hotel Information

The Arkansas Head Start Association invites you to participate in the **2024 Arkansas Head Start Association/Head Start State Collaboration Office Institute** to be held **April 30-May 3, 2024** at the DoubleTree Hotel/Robinson Convention Center, Little Rock, Arkansas. **The Pre-Institute is included with the Early Bird Registration and Pre-Registration Rate.**

Register online at:

<https://arheadstart.org/index.php/institute/institute-registration>

After you register, you will be emailed an invoice with payment instructions for mailing a check or paying via credit card.

Registration Fees:

One-Day Registration (Wed, Thu, or Fri)	\$157.00
Early Bird Registration (before 03/01/2024)	\$375.00
Pre-Registration (after 03/01/2024)	\$435.00
Pre-Institute Registration (Tue Only)	\$95.00

Reservations:

You may begin making reservations after December 11, 2023

Institute Hotel:

**DoubleTree Hotel
424 West Markham
Little Rock, Arkansas**

Please make your reservations by calling 501-508-8149, let them know you are with the **Arkansas Head Start Institute** to qualify for the special low rates.

Guestroom Rates:

King	\$107.00
Double Queen	\$107.00

Cutoff Date is April 8, 2024

Overflow Hotel:

**Wyndham Riverfront
2 Riverfront Place
North Little Rock, AR 72114**

Please make your reservations by calling 1-866-657-4458 or 501-371-9000. mention **AR HeadStart Assn Overflow Rooms** when calling to make reservations in order to receive the negotiated rate.

Guestroom Rates:

**Double Queen Single Occupancy \$107.00
\$10 for each additional guest**

Cut-off date: April 8, 2024

Parking:

**Parking is discounted from \$18 to \$12 at the DoubleTree.
Complimentary Daily Parking for attendees coming from overflow hotels using a pass provided by the DoubleTree Hotel.**



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Exhibitor Application Information

The Arkansas Head Start Association invites you to participate as an exhibitor at the *2024 Arkansas Head Start Association/Head Start State Collaboration Office Institute* to be held April 30-May 3, 2024 at the **DoubleTree Hotel/Robinson Convention Center, Little Rock, Arkansas**. We anticipate over **300** participants. Invitations have been submitted to **Early Head Start, Head Start, EHS-Child Care Partnerships, Migrant-Seasonal Head Start grantees, National/State Partners, and other organizations**.

An exhibit fee of **\$250 for Commercial booths** and **\$100 for Noncommercial booths** will be charged. The exhibit areas will be announced in the confirmation. With a minimum number of booths available, it is of the utmost importance that your application to exhibit along with the exhibit fee, made payable to the Arkansas Head Start Association, be returned by **February 1, 2024**.

To complete the application, go to: <https://arheadstart.org/index.php/institute/exhibitor-application>

Exhibit Setup:
Monday, April 29, 2024
1:30 pm-5:30 pm /
April 30, 2024
7:30 am-9:30 am

Exhibit Ribbon Cutting:
Tuesday, April 30, 2024
9:50 am

Exhibit Dates:
Tuesday, April 30, 2024
10:00 am-5:30 pm
Wednesday, May 1, 2024
8:00 am-5:30 pm
Thursday, May 2, 2024
8:00 am-5:00 pm
Friday, May 3, 2024
8:00 am-9:45 am

Exhibit Dismantling Time:
Friday, May 3, 2024,
10:00 am-12:00 pm

Once you complete the application, you will be emailed an invoice with payment instructions for mailing a payment or paying via credit card.

LIABILITY: The exhibitor assumes the entire responsibility for losses, damages, and claims arising out of injury or damage of the exhibitors displays, equipment, and other property brought upon the premises of the hotel and shall indemnify and hold harmless the Arkansas Head Start Association and the university and any authorized representative agent or employee of the foregoing of any and all losses, damages, and claims.

CANCELLATIONS: If an exhibitor decides to cancel the reservation, 50% of the booth price will be refunded if a written request is received on or before February 1, 2024. After the date, no refunds of any space will be honored. Any space not claimed or occupied by April 30, 2024 at 8:30 a.m., may be assigned by the Exhibits Committee Chairperson without refund of rental paid.

BOOTH: There will be one 6-foot draped table and two chairs provided within your designated space.

SET-UP AND DISMANTLING: Booth tables will be set-up and ready for you to setup your exhibit on April 29, 2024, at 1:00 p.m. Exhibitors must agree not to have any or part of their exhibits dismantled, packed, or removed before May 3, 2024 at 10:00 am.

STORAGE: It is the responsibility of the exhibitor to arrange for shipment and storage of crates containing exhibit materials. Crates and boxes cannot be stored in the exhibit area during show hours.

SECURITY: The exhibit area will be locked for security purposes.

DRAYAGE: All costs will be assumed by the exhibitor.